



Texas Tech University

The Faculty Senate

September 9, 1983

TO: Members of the Faculty Senate

FROM: Charles P. Bubany, President

SUBJECT: Agenda for meeting #52, September 14, 1983

The Faculty Senate will meet on Wednesday, September 14, 1983, at 3:30 p.m. in the Senate Room of the University Center. The agenda is as follows:

- I. Introduction of members and guests
- II. Approval of the minutes of May 11, 1983
- III. Report on Registration Procedures - Dr. Gene Medley, Director of Admissions and Records
- IV. General Remarks - Dr. John R. Darling, Vice President for Academic Affairs
- V. Status Report of Committee Reports to the President
- VI. Report of the Committee on Committees
- VII. Assignment of issues to committees
- VIII. Announcement of Fall meeting (September 23-24) of Council of Faculty Governance Organizations (see attachment)
- IX. Other Business and Announcements
 - A. Response to Senate Recommendations
 1. Advised by Dr. Darling of his willingness to discuss the matter of emeritus appointments but that he preferred to do so subsequent to the first meeting
 2. Received copy of memorandum addressed to Dr. Len Ainsworth from Wendell Tucker concerning prepayment of insurance premiums for summer months (see attachment)

Agenda, September 14, 1983

Other Business and Announcements continued.....

3. Response by letter dated June 6, 1983 to Senate Resolution of May 11, 1983, that administration consult with Budget Study Committee on budget decisions received from Dr. Darling as follows:

"Due to the complexity of the decision making that is involved in this process, and the fact that we are required to do it during a relatively short period of time in the summer, the Office of Academic Affairs does not plan to follow the above recommendation by the Faculty Senate. I have discussed this with President Cavazos, and he agrees with this position. If you would like to discuss this matter in more detail, please let me know."

4. Received response to Faculty Senate's request to the administration that catalogue published dates for submission of grades be honored. (see attachment)

B. Action by University Officials

Academic Council Minutes (excerpted)

June 7, 1983

1. Attention was drawn to OP 71.09 which indicates approval is necessary forty-five days in advance in request for foreign travel.

July 5, 1983

2. Revised draft (AA 97/01/83) of Statement on Academic Status of Undergraduate Students adopted (see attachment) -subsequently approved by Board of Regents, August 5, 1983
3. Student Life Research Report 83-3 was distributed; data reveals that students satisfaction means of Texas Tech students is "significantly higher than national sample means for most services and programs"
4. Master of Arts Degree in Philosophy as accepted unanimously (subsequently approved by Board, August 5, 1983)
5. Academic Affairs organizational chart was distributed

C. Miscellaneous

1. Dr. Darling provided a copy of the Office of Academic Affairs Goals of Academic Year 1983-1984 (see attachment)
2. Received announcement from Dr. Darling concerning increased funding of Mini-Development Grants Program (see attachment)
3. Received notice from Dr. Payne of the reorganization of Finance and Administration Division effective 6/6/83 (see organizational chart attached)
4. Professors Lane Anderson, David Welton, Kishor Mehta, Evelyn Davis, and James Eissinger have been appointed to the Committee on Committees, and former members remaining in the Senate have been reappointed.
5. Procedures to elect members of the Grievance Panel have been initiated.
6. Earlene T. Paynter resigned from Convocations Committee, September 2, 1983.
7. Appointed John S. Murray, of the School of Law, Parliamentarian.
8. Wrote letter requesting the Tenure and Privilege Committee study administration's procedures for granting promoting and tenure.

COUNCIL OF FACULTY GOVERNANCE ORGANIZATIONS

1210 Neuces, #201, Austin, Texas 78701

TO: Faculty Organization Leaders

FROM: Peter Bishop, State Coordinator
Council of Faculty Governance Organizations

SUBJECT: Fall Meeting (Sept. 23-24, 1983, Ramada Inn-Town Lake, Austin)

DATE: August 26, 1983

State Coordinator
Peter Bishop
University of Houston/
Clear Lake
2700 Bay Area Blvd.
Houston, Texas 77058

TACT Executive Director
Frank Wright
TACT Office
1210 Neuces, #201
Austin, Texas 78701

East Region Coordinator
Wendall Spreadberry
Stephen F. Austin State University
Nacogdoches, Texas 77341

Northeast Region Coordinator
Wayne Odom
University of Texas
at Arlington
Arlington, Texas 76019

South-Central Region Coordinator
Bud Ellard
Pan American University
Edinburg, Texas 78539

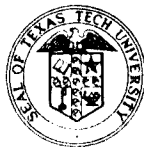
West Region Coordinator
Phil Holcomb
Angelo State University
San Angelo, Texas 76909

Faculty organizations considered the new constitution for the Council following the Spring meeting. We counted 28 institutions with faculty-led organizations. Two-thirds of that figure is 19, the number needed to adopt the constitution. Of those 28, we know that 20 organizations reviewed the constitution during the Spring semester. The eighteen organizations approving the constitution are: Angelo, ETSU-Texarkana, Midwestern, Pan American-Brownsville, SHSU, SWTSU, Tarleton, Texas A&I, Texas Tech, Texas Woman's (in principle), UT-Arlington, UT-El Paso, UT-Tyler, UH-University Park, UH-Clear Lake City, UH-Downtown, UH-Victoria and WTSU. UT-Austin narrowly voted against approval and SFA decided not to consider it in view of the President's view that only he was allowed to speak for the faculty at the state-level. If any of these are in error, please call the office with the proper information.

With 18 approvals out of the required 19, we are in somewhat of a quandry. The options are: (1) To consider the constitution defeated because it failed to secure 19 approvals in the required time; (2) To amend the proposed constitution to extend the deadline and hope to have approval of at least one more by mid-September; or (3) To consider the constitution approved since it was approved by 18 of the 20 organizations registering a decision.

I personally favor the second option. The constitution received widespread support across the state and to consider it defeated at this time would be to deny the overwhelming majority of voting organizations the right to legitimate representation at the state level. On the other hand, to simply adopt the constitution by fiat (option 3) would undermine the legitimacy of the organizations who were unable to consider the constitution last year and plan to consider it during the Fall. Therefore, I believe the middle course is the most prudent. We will certainly handle the issue at our next meeting.

Which brings me to the second point of this memorandum. We plan to hold our fall meeting at the same time as the TACT House of Delegates on, September 23-24 at the Ramada Inn-Town Lake in Austin. Although we are not required to meet jointly, it does make it easier for some members to get to Austin. The agenda for that meeting is attached. Reservations at Ramada Inn-Town Lake are \$40 single, \$48 double and should be made as soon as possible, perhaps in coordination with your TACT President. We further suggest that, although the constitution is not formally adopted, your organization begin to send two representatives to each meeting as outlined in the proposed constitution. The presiding officer is one representative and the other would be designated by the local organization. The agenda is an important one and widespread faculty opinion on the matters to be considered is extremely important. We will hope that you and others will plan to attend.



Texas Tech University

Office of the Vice President for Academic Affairs

August 10, 1983

Professor Charles Bubany
Faculty Senate
Campus

Dear Professor Bubany:

Two years ago the Mini-Development Grants Program for faculty was initiated with gift funds. It has been funded in part by Ex Student Association funds provided to the Faculty Senate. The program assists faculty, selected on competitive basis, to visit other programs, observe other instructional and research activities, and/or study differing curricular approaches, laboratory techniques and the like.

For the coming year the University will be able to increase the funding level to \$24,000.00 which will essentially double the opportunities for faculty to be involved in the mini-development activities. Perhaps this will stimulate additional interest making applications for the grants.

As in previous years, it is intended that those chosen will be reimbursed for up to \$600.00 of costs, usually travel, associated with the applicant's proposal. The Faculty Development Leave Committee reviews the applications and recommends the awards. Early in the fall, information will be distributed regarding applications for the spring semester.

Sincerely yours,

A handwritten signature in cursive script, reading "John R. Darling".

John R. Darling
Vice President

JRD/cw

xc: Dr. Robert Morris,
Faculty Development Leave Committee

TEXAS TECH UNIVERSITY
Office of Academic Affairs
Goals for Academic Year 1983-84

1. Prepare final self-study report for SACS reaccreditation.
2. Coordinate visit by SACS reaccreditation visitation team.
3. Identify areas of national and international academic prominence in each collegiate unit.
4. Review and consider fully the possibility of developing a common general education core for all undergraduate students.
5. Review and revise academic affairs information system.
6. Conduct thorough analysis of building and classroom usage by colleges and other operational units.
7. Develop catalog and schedule plans through 1986-87 academic year.
8. Take initial steps to computerize information bank for academic publications.
9. Review all Academic Affairs operating policies to insure that they have provided clear and realistic guidance to academic units.
10. Implement program for further development of chairperson administrative skills through the Academic Leadership Development Program.
11. Work with Office of Computer Services to further improve the effectiveness and efficiency of academic computing.
12. Secure adoption of new tenure policy by the Board of Regents.
13. Develop financial exigency policy.
14. Resolve issue regarding identification of the Division of Architecture.
15. Resolve accreditation and organizational issue regarding Agricultural Engineering.
16. Take appropriate action to renew application for NROTC program.
17. Recruit a new Dean for the College of Engineering.
18. Recruit department chairpersons for selected departments in the Colleges of Arts and Sciences, Business, Engineering and Home Economics.
19. Develop early retirement procedures for faculty.
20. Disperse to collegiate units the control of faculty appointments within FTE and salary budget guidelines.

Office of Academic Affairs
Goals for Academic Year 1983-84
Page two

21. Routinize procedures for buy-back of FTE and salary funds for faculty accepting research or other assignments.
22. Expand faculty development leave program for implementation during 1984-85 academic year.
23. Implement expanded faculty mini-development program for instructional support.
24. Expand faculty summer teaching development assignment program to be effective in summer, 1984.
25. Expand faculty computer awareness and utilization through specially designed training and educational programs.
26. Work with Office of Research Services to focus increased attention on importance of external funding for faculty research projects.
27. Publish a revised faculty handbook.
28. Secure adoption of new student admission standards by the Board of Regents.
29. Review student advising procedures within each collegiate unit.
30. Work with Office of Student Affairs to develop procedures to facilitate improved retention of students.
31. Work with Office of Student Affairs to review and refine computer registration process.
32. Implement student-computer interface in all undergraduate degree programs.
33. Routinize approach to and procedures for commencement.
34. Implement procedures whereby students can be awarded degrees during commencement exercises in December as well as May.

ACADEMIC STATUS

There are four categories pertaining to academic status for undergraduates. Students may continue enrollment according to regulations described below.

Good Standing. Students who maintain cumulative and current semester grade-point averages (GPAs) of 2.0 or above are considered to be in good academic standing at Texas Tech. In addition, some academic programs have requirements over and above the cumulative GPA of 2.0 that must be met to remain in good standing within those specific programs.

Academic Warning. Students whose cumulative GPA at Texas Tech falls below 2.0 will enter the subsequent semester of enrollment under a status of "Academic Warning" and will remain there until the cumulative GPA is brought up to 2.0 or above. In such status students must seek regularly scheduled advice and counsel from their academic advisor or dean. Academic Warning is designed to alert students that they will not meet their graduation requirements as noted below if their cumulative GPA remains below 2.0. Entering freshmen who begin in the summer will not be subject to Academic Warning until after their first regular (fall or spring) semester.

Scholastic Probation. Students under Academic Warning (or who have previously been in such a status) whose current semester GPA (not including summer terms) falls below 2.0 will enter the subsequent semester on "Scholastic Probation." Such students may not enroll for more than 15 hours without prior approval of their academic dean. In addition, these students must continue to seek regularly scheduled advice and counsel from their academic advisor or dean. Students on Scholastic Probation whose current semester (not including summer terms) GPA is 2.0 or above will be taken off probation.

Scholastic Suspension. Students on Scholastic Probation whose current semester (not including summer terms) and cumulative GPAs fall below 2.0 will be suspended for the next regular semester or full summer.

Students on Scholastic Suspension may seek reinstatement after a minimum of one semester (two summer terms count as one semester). Students who have received more than one suspension may seek reinstatement after two semesters. Reinstatement granted after suspension will be probationary. Students who apply for readmission following suspension will be required to undergo such testing and counseling as the academic dean considers necessary. Applications for readmission should be received in the Office of Admissions at least 60 days before the beginning of the anticipated term of enrollment.

Graduation Requirements. Graduation requirements include a minimum cumulative GPA of 2.0 for all courses, including repeated courses, attempted in the degree program in which students seek graduation.

A., #4



Texas Tech University

Office of the Vice President for Academic Affairs

May 30, 1983

Dr. Charles Bubany
Faculty Senate
Campus

Dear Professor Bubany:

This is in response to a letter from President Sowell to President Cavazos regarding dates for submission of grades. From Dr. Sowell's letter I was not sure if the timing referred to final grade rolls or only to senior grade rolls. The time and date published in the catalog for final grade rolls to be due in the Registrar's Office was maintained. It was my understanding that grade rolls for graduating seniors were called for one day earlier, that is on Wednesday, May 11 rather than Tuesday, May 12, 1983. We understood that could cause some hardship for some faculty, although final examinations had also been advanced a day until they concluded on Tuesday, May 10, 1983. The impetus for change of the senior grade rolls came from the Dean's offices to provide time to prepare certification of students to graduate. I regret that this may have been a hardship for any faculty member and we will attempt to print and adhere to schedules which are best suited to both student and faculty needs.

It bears mentioning that there were several faculty members who did not get grades in on time for the regular computer run of senior grades. In almost every instance there were very few students involved as graduating seniors for whom grades were due. Those few faculty who failed to turn in senior grades for their few (typically one to seven) graduating students caused much additional work in the offices of the Dean and in Admissions and Records since grades they did turn in late had to be handled in person rather than through the usual machine process.

The work of those many faculty who developed senior grades and provided them in a timely fashion is appreciated. Their diligence allowed time for processing of students for the graduation activities to be successful.

Sincerely yours,

A handwritten signature in cursive script, reading "John R. Darling".

John R. Darling
Vice President

JRD/ck

xc: President Lauro F. Cavazos

MEMORANDUM

AGENDA ITEM IX. Other Business
and Announcements.

FROM
PERSONNEL OFFICE

A. #2

To: Dr. Len Ainsworth

Date: May 23, 1983

Dept: Academic Affairs

Subject: Payment of insurance premiums for the summer months

There is a procedure whereby faculty members can prepay in cash to the Payroll Office for insurance premiums due during the summer months. This prepayment may be made monthly or for the entire summer as the faculty member desires.

There is not a procedure whereby these prepayments can be prededucted from salary payments. We have discussed the need for such a procedure for some time but the problem is quite complicated. Whereby a faculty member is free to add and drop coverage during each open enrollment and whereby volumes of life insurance and long term disability are updated each October 1 and whereby other transactions are processed throughout the year which affect an employee's insurance premium, we have not as yet developed a system which would withhold the proper amount in all cases. We will try to incorporate this ability in the new Personnel-Budget-Payroll computer system when that system is developed. It has generally been agreed that the problem is beyond the capability of our present system. //

If I can provide additional information, please let me know.

Sincerely,



Wendell L. Tucker
Director of Personnel

WLT:bjs